Math Lab Tutor (Mathematics Department at Florida Atlantic University)

**Job Requirements:**

* Completion of a particular course in which tutoring is being done with earning a grade of at least a A-
* Recommendation from an instructor of each course you wish to tutor.

 Overall GPA of 3.25

 Good interpersonal communication skills and ease in relating to people from varying educational, cultural, and social backgrounds.

* Excellent level of responsibility, reliability, and punctuality.
* Current enrollment or registration as a Florida Atlantic University student with at least 6 credits. (preferred)

**Job Description:**

* Tutor students on a one-to-one, small-group, or drop-in basis to give learning assistance in a lab environment.
* Proctor exams and quizzes.
* Inform Coordinator at least 24 hours in advance if you are not able to keep your schedule or need to change your semester schedule.
* Assist with additional duties as needed, for example, covering front desk, assisting with Tutor training orientation, and organizing materials.

SK/MC6.21